

People to meet during Site Visit:

Medical Partner

On-Site Person – project champion

Marketing/Communications people from Partner Facility

Facility Manager & on site day of event person (also linens, housekeeping, trash, security, parking, etc.)

Tissue Procurement Core

Volunteer Recruitment person

Breast Clinic Champions

Person helping with IRB issues at facility

Lead Physicians

High Ranking Officials – to thank and get blessing

Others

Komen Affiliate team: Executive Director, Volunteer Coordinator, PR/Communications/Marketing, Mission/Grants person, other key contacts

Other organizations in the area (i.e. Komen grantees & Community Partners)

Hologic Reps in area

Coffee Cart

Catering for event day and volunteer orientations

Identify Volunteer Orientation Sites

Minority Recruitment team members – these can be Komen Grantees or other organizations that work closely with minority communities and are usually health related.